

Minutes of 44<sup>th</sup> IQAC Meeting held on 11/2/2023 at 12:30 p.m. in  
Committee Room

Members present at the meeting:

Dr. Alka Chaudhary

Ms. Fatima Hasan

Ms. Smriti Yadav

Dr. Pooja Rai

Dr. Reena

Ms. Pratima Chaurasia

Mr. Deepak Rathi

<b>Agenda</b>	<b>Discussion and Decision taken</b>	<b>Person responsible</b>	<b>Compliance</b>
Agenda 1	Review of the minutes of the last IQAC meeting	Ms. Fatima Hasan	Minutes were reviewed at the meeting
Agenda 2	Visiting Faculty: Intercollegiate lecture series should be encouraged. Resource persons should be invited for the same.	All Departments	Work is in progress
Agenda 3	Conferences, workshops should be organized and should be interdisciplinary in nature.	All departments	Work is in progress
Agenda 4	A proper Result committee must be formed who must maintain an annual record of college and university toppers and other merit records.	Dr. Venu Vanita Ms. Vinita Pundir Mr. Mayank Vats Ms. Pooja Kapoor	Work is in progress
Agenda 5	A 4/5 days MS Excel workshop for faculty must be organized in near future.	Dr. Reena	Work is in progress.
Agenda 6	Suswagatam, Samvaad, Sanidhya & Sajha Manch will be organized under the aegis of IQAC	IQAC	Work is in progress.
Agenda 8	A complete magazine/ souvenir encapsulating all the activities done under Amrit Mahotsav is	Cultural Committee and Media Committee	Amrit Mahotsav is still under operation. The magazine will be

	to be published.		published after the completion of Amrit Mahotsav.
Agenda 9	E-newsletter to be published bi-annually during the session 2022-23. Thereafter it shall be published on a quarterly basis. Monthly reports from July to December have to be given.	Media committee and the heads of departments along with the coordinators of Committees.	Work is in progress.
Agenda 10	Student representation in the student Council: A student council comprising of Class Representatives will be made. There will be 4 head-girls each representing U.G., P.G., Commerce and Education sections respectively. 2. Any survey involving students must be published as a research paper which must include the students concerned.	All departments and Student Welfare Association	Work is in progress.
Agenda 11	All departments must have seminar presentations in U.G. final and P.G. classes.	All Departments	Already under operation in P.G. classes.
Agenda 12	Emphasis must be on getting research papers published in UGC CARE listed journals.	All Faculty members	Already under operation.
Agenda 13	Certificate/ diploma Courses in Fine Arts, Languages and Computer Sciences to be introduced in near future.	All Departments	Already under operation.
Agenda 14	Funding agencies to be searched such as RUSA etc.	IQAC	Already under operation.
Agenda 15	AQAR 2021-22 must be filled. All information must be emailed to IQAC as soon as possible.	IQAC	Work is in progress.

